



REQUEST FOR PROJECT PREPARATION GRANT (PPG)
PROJECT TYPE: Full-sized Project
THE GEF TRUST FUND

Submission date: 12 January 2010

GEF PROJECT ID: 4149

GEF AGENCY PROJECT ID:

COUNTRY(IES): Mexico

PROJECT TITLE: Mitigating Climate Change Through Sustainable Forest Management And Capacity Building In The Southern States Of Mexico (States Of Campeche, Chiapas And Oaxaca)

GEF AGENCY: IFAD

OTHER EXECUTING PARTNER(S): National Forestry Commission (CONAFOR), Mexico

GEF FOCAL AREA(S): Climate Change

GEF-4 STRATEGIC PROGRAM(S): SP-6

NAME OF PARENT/PROGRAM/UMBRELLA PROJECT (if applicable): SFM

A. PROJECT PREPARATION TIMEFRAME

Start date of PPG	June 2010
Completion date of PPG	March 2011

B. PAST PROJECT PREPARATION ACTIVITIES (\$)

n/a

C. PROPOSED PROJECT PREPARATION ACTIVITIES (\$)

Describe the PPG activities and justifications: The project preparation phase will comprise the following activities to complete the full project design: (1) Baseline assessments and scoping exercise; (2) Development of project strategy; (3) Awareness-raising and key stakeholder consultations, to ensure country ownership and secure validation of the project; and (4) Project development, to meet GEF and co-funding project design requirements. The final activity, (5) Project formulation management, will ensure the co-ordination, management and supervision of consultants. See full details of PPG activities in Annex B.				
List of Proposed Project Preparation Activities	Output of the PPG Activities	Project Preparation Amount (a)	Co-financing (b)	Total c = a + b
1. Assessment & scoping, data collection, revision of relevant studies	Comprehensive review and analysis of situation in project area (incl. indicative SFM and SLM options; institutional assessments), and preliminary consultation with stakeholders	41 650	31 500	73 150
2. Development of project strategy and scope	Identification of project strategy and alternatives; project strategy prepared (incl. project site selection, objectives, evaluation of alternatives)	20 370	21 000	41 370
3. Awareness-raising, consultation & validation	Project strategy discussed with stakeholders, including in national and provincial workshops, and finally validated	15 560	10 000	25 560
4. Project design	Development of technical documents; M&E; preparation of full project document ready for submission to GEF	22 420	28 750	51 170
5. Project formulation management	General management and supervision of the overall process	0	33 750	33 750
Total Project Preparation Financing		100 000	125 000	225 000

D. FINANCING PLAN SUMMARY FOR PROJECT PREPARATION GRANT: (\$)

	Project Preparation	Agency Fee
GEF financing	100,000	10 000
Co-financing	125,000	
Total	225 000	10 000

E. PPG REQUESTED BY AGENCY, FOCAL AREA(S) AND COUNTRY(IES)¹

n/a

F. PPG BUDGET REQUEST

Cost Items	Total Estimated Person Weeks for GEF Grant (PW)	GEF (\$)	Co-financing (\$)	Total (\$)
Local consultants	18	27 000	15 750	42 750
International consultants	13	31 500	36 750	68 250
Travel		29 700	19 500	49 200
Consultations and validation		7 500	11 500	19 000
Translations		4 300	5 000	9 300
Project formulation mgmt		0	36 500	36 500
Total PPG Budget		100 000	125 000	225 000

G. GEF AGENCY CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the GEF criteria for project identification and preparation.

Agency Coordinator, Agency name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	Email Address
Mr. Elwyn Grainger-Jones, Executive Co-Ordinator, Global Environment and Climate Change Unit (GECC), Programme Management Department (PMD), IFAD		11 January 2010	Mr. Jesús Quintana, Program Manager, Global Environment and Climate Change Unit (GECC), Programme Management Department (PMD), IFAD	Tel: +39065459 2210	j.quintana@ifad.org

Annex A

Consultants Financed by the Project Preparation Grant (PPG)

Position / Titles	\$/ Person Week	Estimated PWs	Tasks to be performed
Local			
SFM Specialist	1 500	5.0	<ol style="list-style-type: none"> 1. Review current status of natural resources in project areas; review policies and practises related to community forestry, identifying key issues and barriers 2. Identify viable options and suitable areas for community-based NRM and climate change mitigation (afforestation and reforestation) 3. Develop strategies and recommendations for implementation 4. Co-ordinate closely with other consultants (especially CC/LULUCF specialist), and contribute to the formulation of relevant sections
Climate Change (LULUCF) Specialist	1 500	5.0	<ol style="list-style-type: none"> 1. Review trends/sources of emissions in terms of emissions from Land Use, Land Use Change and Forestry (LULUCF) 2. Identify suitable methods for community/ejido level monitoring and evaluation of carbon sequestration; potentials for up-scaling at national level 3. Identify suitable potential areas for pilot projects in community carbon forestry, and potential markets for payments for environmental services 4. Clarify additionality of proposed outcomes and activities
Institutional and Capacity Building Specialist	1 500	5.0	<ol style="list-style-type: none"> 1. Review existing institutional policies and practises 2. Identify stakeholder capacities, at both the local and national levels, related to carbon forestry, and climate-friendly rural sustainable development 3. Analyse possible conflicts related to access and use of natural resources 4. Prepare and conduct planned consultation activities 5. Co-ordinate closely with other consultants and contribute to the formulation of relevant sections in the project document
Monitoring and Evaluation Specialist	1 500	3.0	<ol style="list-style-type: none"> 1. Review existing Monitoring and Evaluation Systems, as applied in government institutions, and related with the use and management of natural resources in co-ordination with the climate change and natural resources specialists 2. Develop suitable indicators for economic, environmental, efficiency and effectiveness indicators 3. Develop strategies and recommendations for implementation 4. Co-ordinate closely with other consultants, and contribute to the formulation of relevant sections in the project document
International			
Team Leader & GEF Specialist	2 500	9.0	<ol style="list-style-type: none"> 1. Provide overall technical direction to team of consultants and general advice on GEF priorities 2. Identify expected global environmental benefits, design proper indicators and assess better methodologies to measure GEB indicators 3. Design incremental strategy as per GEF principles, ensuring that proposed project will be incremental to baseline activities 4. Guide technical institutional analysis and capacity assessment, ensuring consistency and coherence along GEF principles 5. Oversee project appraisal, scoping and selection of project sites, 6. Assess sustainability of project (financial, environmental, social)
Economic/financial specialist	2 250	4.0	<ol style="list-style-type: none"> 1. Preparation of cost tables; 2. Undertake cost-benefit analysis of project options; 3. Draft annex on financial modalities (disbursement, procurement, audit); 4. Assist in preparation of grant administration modalities, co-financing arrangement and other financial aspects

Annex B: PPG Proposed Activities

Activity 1. Assessment & scoping, data collection, revision of relevant studies and institutional analysis

Under this activity a review and analysis will be made of existing information related to the proposed project interventions, focal areas and institutional capacities. Preliminary consultations with stakeholders will take place where necessary. The baseline studies will refer to the project area of the associated IFAD initiative (Community Forestry Development Project, CFDP).

Sub-activities will include:

- Evaluation of climate change impacts, risks and vulnerabilities in the project area;
- Identification of suitable methods for monitoring of carbon storage/sequestration and the correlation with predominant vegetation types, as required for the implementation of different methods
- Identification and analysis of potential community-based sustainable land management/NRM and climate mitigation options (afforestation, reforestation, agroforestry etc) for the project area, including strategies for implementation and principal risks and threats;
- Analysis of options for community-based eco-enterprises in the project area, and recommendations for development at selected project sites and districts
- Appraisal of institutional capacities, awareness and needs at the local and provincial, and national levels related to sustainable natural resource management (soil, forest and water, especially) and climate change mitigation/LULUCF (including appraisal of capacities for monitoring carbon stock changes)

Output: Report with a comprehensive analysis of the topics and indicative project options.

Activity 2. Development of project strategy and scope

This activity will comprise the development of the project scope, including the selection of appropriate sites' and the preparation of the project strategy. Potential alternatives will also be identified. The project sites to be selected will be within the project area of the CFDP (Federal States of Campeche, Chiapas and Oaxaca).

Tasks will include:

- In-depth analysis of project options defined and identified in Activity 1;
- Preliminary identification of intervention sites utilising transparent site selection criteria;
- Evaluation of alternative sites and intervention options;
Final selection of project sites in the project area (poorest municipalities of Campeche, Chiapas and Oaxaca, in which CMSP is working), through a consultative process with stakeholders;
- Final selection of most suitable project options, following cost-benefit analysis, and in line with local, municipal and national priorities (which includes the final selection of capacity-building options at those levels)

Outputs: Project strategy produced, including the logical framework and tentative work plans, which will be discussed and validated with key stakeholders. Awareness raising, and confirmation of the scope and nature of project interventions will take place through consultation and validation workshops (Activity 3).

Activity 3: Awareness-raising, consultation and validation

Awareness-raising/consultation workshops will take place with key institutional stakeholders respectively at the different administrative levels. There will be two types of activities:

- Consultation activities during the formulation process (start-up, baseline studies), informing key institutional stakeholders of the importance of the project, and presenting potential project options, providing recommendations and/or alternatives by key institutional stakeholders as an input for Activity 2;
- Validation workshop, in which the project strategy and scope developed under Activity 2 will undergo final consultation and validation with key institutional stakeholders, in a fully participatory manner.

Outputs: Consultations; validation event, with workshop report; project strategy validated.

Activity 4: Project Design

The project design and quality assessment will include the following sub-activities:

- Compilation and integration of technical working documents on different aspects of the project building on activities 1, 2 & 3, including detailed descriptions of interventions and project sites and institutional arrangements;
- Refinement of project logical framework and implementation plan, after consultation with key stakeholders, and internal revision process by IFAD;
- Development of project institutional arrangements to ensure smooth project implementation and sustainability;
- Development of budget and financing plan including co-financing, and integration with arrangements for associated IFAD operation (CFDP);
- Development of M&E system to be integrated as far as possible with the M&E system of the associated CMSP project;
- Integration of mitigation strategy for climate change and other risks;
- Assessment of technical quality and appropriateness (IFAD's Quality Enhancement process)

Outputs: The output will be the full project document prepared and aligned to Mexico's federal, municipal and local (*ejidos*) priorities, together with priorities of the GEF and IFAD. The full project document will be ready for submission to the GEF Secretariat.

IFAD will cover those costs associated with writing the proposal.

Activity 5: Project Formulation Management

Project formulation management will include the coordination, management and supervision of the activities and personnel for the implementation of the PPG, project design process, and IFAD quality control.

The costs associated with this activity will be fully met by IFAD.